

**Our Lady of Grace Catholic School
Parent School Organization (PSO)
Meeting Minutes of Tuesday, September 13, 2016
9:00 AM - School Library**

Attendees:	Lori Brumbaugh Amy Selby Jamie Pohl Diane Mulligan Maureen Trenary Danette Halloran Amy Dennison Jill Simons	Cathy Swanson Liz Seaman Jess Hannan Heather Lynch Mimi Cho-Rohlfson Andrea Novak Elizabeth Jensen Christina Mosakowski	Elizabeth Gorman Amy Teitsheid Katie Tucci Amy Weber Jenny Helmer Angela Brown Sarah Reinbold
Principal's Report Maureen Trenary	<ul style="list-style-type: none"> ● Looking at long range strategic plan to look for leadership guidelines http://www.olgschool.net/sites/default/files/users/user93/OLG%20Strategic%20Plan%202016-2021%20DRAFT.pdf ● Upcoming events: <ul style="list-style-type: none"> ○ 9/22 Holy Spirit Mass ○ 9/23 Rock the field ○ 9/24 Aim Higher Night of Lights ○ 9/25 Pancake Breakfast 		
Treasurer's Report Diane Mulligan	<ul style="list-style-type: none"> ● Budget Available - Email Diane: ● Reimbursement copies online http://www.olgschool.net/sites/default/files/users/user186/requestforpayment.pdf (leave in office or mail to Diane) ● If your committee handles money, instructions on deposits are located in the office in the PSO accounting bin, locked in the cabinet ● Smart Tuition was will be used for many items, currently Marathon, Carnival, Pancake Breakfast, Santa Secret Shop will NOT use 		
Upcoming Activities			
Marathon Jamie Pohl	<ul style="list-style-type: none"> ● Marathon starts with the Pep Fest on Friday 9/16 at 9:45 ● Staurday, October 1st - All School Celebration on the field ● Returning to 2-week calendar of events, donating to 2 charities each week and 1 final charity on Oct. 1st. 		
Artsonia Danette Halloran	<ul style="list-style-type: none"> ● New Fundraiser for OLG ● Online gallery of art for kids, uploading their artwork from Mrs. Slack but families can add anything they've done in the past. ● Free to sign up, can order different merchandise & OLG receives 20% ● Co-Chair Opening Available 		

<p>Hospitality</p> <p>Jenny Helmer & Angela Brown</p>	<ul style="list-style-type: none"> ● PIE (Parent Information Evening) Night is returning and so is the Pie! ● K-5 is Thursday 9/15, MS is Tuesday 6/20 both start at 6:30 ● Helpers can come @ 6:00 to help cut pie
<p>Family Mass & Breakfast</p> <p>Andrea Novak</p>	<ul style="list-style-type: none"> ● Price Increase to \$3/person, first increase in 15 years. ● Not collecting money ahead of time, no paperwork, cash donation only
<p>Recent Activities</p>	
<p>New Families</p> <p>Jess Hannan & Heather Lynch</p>	<ul style="list-style-type: none"> ● 50 New Families (29 Kindergarten, 31 Transfer, 9 MS) ● 3 Playdates over the summer, Ice Cream Social end of August ● New Family Orientation night went well. Great Staffing by Orientation Committee ● On Going - Committee w/12 Mentors are sending quarterly updates
<p>Orientation</p> <p>Cathy Swanson</p>	<ul style="list-style-type: none"> ● Changes made due to Smart Tuition <ul style="list-style-type: none"> ○ Streamlined Cassidy Hall, Added Virtus & SUG ● Needed more Volunteers on Orientation Day or shifting volunteers
<p>Spirit Wear</p> <p>Danielle Thierl Via email</p>	<ul style="list-style-type: none"> ● All ordering is now online except Bernies and socks
<p>Used Uniform</p> <p>Jamie Pohl</p>	<ul style="list-style-type: none"> ● \$1829 Fall Sales, \$1448 in trade-ins ● Opening for Co-chair
<p>School Supply Boxes</p> <p>Elizabeth Gorman</p>	<ul style="list-style-type: none"> ● 2nd year with School Tool Box, same # as last year \$470 ● No known mix-ups ● Communicated earlier deadline ● Earned \$1182 for PSO, discount passed to parents ● Signed up again next year, earned \$100 gift card for early signup ● School supply list & information on Website - New Family page
<p>Orientation Supplies</p>	<ul style="list-style-type: none"> ● No Report
<p>Room Parents</p> <p>Cathleen Cachet</p>	<ul style="list-style-type: none"> ● Kickoff was on August 31st ● Live coffees 9/8, 9/13 & 9/15. E-coffees should be 9/9 ● Staff Meeting treats now PSO Sign Up ● Room parents only do classroom level signups, not PSO events ● Stressed to Room Parents to reduce # of signups & emails

SUG Coordinator Jamie Pohl	<ul style="list-style-type: none"> ● To date: 577 emails, 401 families, missing 5 ● 23 families waited until day 1
Ongoing Activities	
Art Adventure Amy Dennison	<ul style="list-style-type: none"> ● Still need two 8th grade and one 7th grade volunteer ● Volunteers need to have current E3 and attend MIA training ● OLG open house is 10/25 & 10/26 for art pieces ● Presentations begin in classrooms in November ● Michaels gift cards to be obtained through Scrip
Bravo	<ul style="list-style-type: none"> ● No Report
Library Christina Mosakowski	<ul style="list-style-type: none"> ● 1st Trimester went well with a few bumps ● Enforcing the 1 week rule (ea family gets 1 sign up per child per rm) ● 88% filled, need more for 5th grade
MSSC Jamie Pohl	<ul style="list-style-type: none"> ● Kickoff on 9/15 ● Up to 30 events, many after school
PCN Elizabeth Jensen/ Christina Mosakowski	<ul style="list-style-type: none"> ● Schedule for PCN ● Oct 3rd - Great Speaker: Chemical & Mental health by Dr. Joseph Lee ● Partnering with Blake on 11/14 ● Teachers can earn CEU's for \$20
Playground Liz Seaman	<ul style="list-style-type: none"> ● 1st Trimester full, need more for Winter ● New Idea - 1 day/week open for others ● Over communicating
SCRIP Sarah Reinbold	<ul style="list-style-type: none"> ● Want to try some new things ● Over Communicate - Flash Sales, hyperlink to newsletter add incentives ● Hard sell when not mandatory ● Looking at possible event with Starbucks
Weekender	<ul style="list-style-type: none"> ● Adam is now doing Weekender & Email Blasts ● Weekender deadline is still Thursday's at noon
Ongoing Activities	
Website	<ul style="list-style-type: none"> ● Adam is now doing Website Updates ● News Articles due 2 wks ahead of date
Rock the Field	Hosted by Men's Club on 9/23

